Agiloft

Agile Document Management Software

Our powerful business rules engine keeps your team running like a finely tuned machine.

Automate the complete document lifecycle, streamline your process, and integrate document information into related business processes with Agiloft's proven Document Management Suite.

A Complete Solution

Agiloft has everything you need to manage your company's documents, from contracts and user guides, to HR materials, knowledgebase articles, and financial reports. The application handles the full document lifecycle from assembly through publication and retirement.

Agiloft lets you easily relate documents to relevant business processes, making the information visible and actionable throughout your organization. With our solution you get more than a stand-alone document management tool - you get an integrated system that can be extended in any direction to make your business more efficient and your staff better informed.

Start simply with just document management and add integrated customer support, sales automation, hiring and employee management as needed, with no per-module cost.

Benefits

- **Reduce costs of document creation and maintenance** by automating the document lifecycle with workflow and rules that notify the appropriate people when action is needed.

- **Ensure that the right people have quick and easy access** to the documents they need with fine grained access permissions and superior search capabilities.

- **Complete DocuSign integration** adds secure, legally enforceable e-signature capability, eliminating the time and expense of gathering physical signatures.

- **Improve organizational awareness** by relating documents to the business processes they affect.

- **Eliminate bottlenecks in your document approval process** with automatic notifications and email approval capabilities.

- **Gain actionable insight** into costs, renewals, and revenues with configurable budget and forecast reports. Automatic alerts of upcoming expirations mean you'll never miss a renewal opportunity again.

DocuSign
The Global Standard for eSignature®

Agiloft Has Everything You Need

Many products claim to be flexible and quick to customize, but Agiloft will actually prove it to you.

A robust feature set offers all the power needed for even the most sophisticated process.

Automated document assembly allows you to create complex documents with a single mouse click. Dates, fields and formulas are substituted directly into MS Word or PDF document templates.

Approval workflows allow you to automate document approval routing, including sequential, parallel, and conditional approvals.

Document versioning and check-in /check-out controls capture changes to documents and store all revisions for later review.

Version comparison shows redlined changes for documents.

The graphical workflow editor allows you to define the exact steps and automatic actions that should be executed at each stage of the document lifecycle using just your browser, without writing a line of code.

The business rules engine handles time-based notifications about expirations as well as a host of other automation.

Full text search of records *and* attached files to locate documents quickly.

Fine-grained access permissions control who can view, edit, revise, and check in and out specific documents.

Email integration and dynamic hotlinks provide users with active notifications and the ability to edit and comment on documents directly from a link in the email.

A full audit trail and documentation are automatically created for every document to meet Sarbanes Oxley compliance requirements.

LDAP/MS Active Directory integration and single sign-on simplify access, while Web Services and REST APIs enable real-time integration with other enterprise systems.

For More Information

Contact Agiloft today at 1-888-727-2209, Ext. 1 or visit our website at http://www.agiloft.com to learn more about Document Management with Agiloft.

Agiloft

Agiloft, Inc.
460 Seaport Court, Suite 200
Redwood City, CA 94063
© Agiloft, Inc. 2015

About Agiloft

Over 2.5 million users at organizations ranging from small enterprises to U.S Government agencies and Fortune 100 companies depend on Agiloft's innovative applications for Help Desk, Contract Management, Custom Workflow, and more. Agiloft specializes in automating processes that are too complex for competing vendors. Our best practice templates and agile technology ensure rapid deployment and a fully extensible system. For more information, visit http://www.agiloft.com.